



**PHARMACY COUNCIL OF PAKISTAN  
SELF-ASSESSMENT ACCREDITATION FORM  
FOR UNDERGRADUATE PHARM.D PROGRAM**

**Name of the Institution** \_\_\_\_\_

**Program/Discipline** \_\_\_\_\_

**Accreditation Status**      Renewal     

**Number of Visit/Inspection** \_\_\_\_\_

**Pharmacy Council of Pakistan**

**10-D West Blue Area**

**Taimur Chamber**

**Islamabad**

**Phone: 051-9204191**

**Fax: 051-9204191**

Campus General Information		Details
1	Name of the institution	
2	Name of the campus/parent institute	
3	Private/Public	
4	Campus Location	
5	Number of currently enrolled students applied for	

A. Governance/Policy Documents				
S.No	Standards/Parameters	Minimum Requirements	Score	Proof of Evidence
1	Board of Governors/ Equivalent bodies	Min two meetings per year	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of agenda and minutes of the meetings  Written bylaws and policies and procedures of BoG
2	Academic Council	Min two meetings per year	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of agenda and minutes of the meetings
3	Board of Faculty	Min two meetings per year	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of agenda and minutes of the meeting
4	Board of Studies	Min two meetings per year	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of agenda and minutes of the meeting  List of members and designated charges
5	Approval for the establishment of Pharmacy Department from statutory bodies	Copy of minutes highlighting approval and charter	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of notifications/approval

	and Respective Government Department			
6	Admission policy  Implementation of admission policy	As per PCP/HEC/university requirement	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of policy/relevant documents. Enrollment data of students of past 3 years. Copies of instruments used during the admissions process including entry test and interview forms. List of admission committee members
<b>Total Score: 0-14 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>B. Finances</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Endowment Fund/Financial status/parent/ sub campus	Rs. 30 million	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Statement of accounts
2	Total budget	Separate budget for pharmacy	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of budget Description of departments budgetary processes
3	Operational budget	Bank statement	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of budget

4	Developmental budget	8% of whole budget	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of budget
<b>Total Score: 0-8 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>c. Infrastructure</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Premises owned property or hired	5 year lease agreement	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Rent agreement/ Proof of ownership
2	Gross Area	1 acre/8 canal (<1 acre= Partially compliant, > 1 acre= Compliant)	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Master plan of the institute
3	Built in/ Covered Area	Minimum 100 sqft per student	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Gross covered area/ built in area of the institute
4	Lecture rooms /Halls	12-15 sqft per student	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of lecture rooms and halls with their area dimensions
5	Number of lecture halls	Minimum 2 per 50 students	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Proof of facility
6	Seminar room  Size of seminar room	Minimum one room	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility

7	Library cum reading room  Size of reading room	Minimum one room	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
8	Committee room  Size of committee room	Minimum one room	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
9	Cafeteria  Size of cafeteria	Minimum one in department	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
10	Auditorium  Size of auditorium	Minimum one in department	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
11	Conference room  Size of conference room	Minimum one in department	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
12	Parking area  Size of parking area	Minimum one in department	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility

13	Toilets	Minimum one for males and females separately in department	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Proof of facility
14	Faculty offices  Size of faculty office	Minimum one faculty office for each department	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
15	Admin offices  Size of admin office	One staff room	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
16	Girls common room  Size of common room	One room	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
17	Boys common room  Size of common room	One room	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
18	Praying area  Size of area	Separate area for males and females	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
19	Special person friendly facility	Minimum one facility	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Proof of facility

20	Total number of laboratories	Minimum 6 labs	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Proof of facility
21	Laboratory size	Minimum area for 50 students: 1750-2250 sq feet each	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Proof of facility
<b>Total Score: 0-55 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>d. Academic Process</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Program mission and objectives  Implementation of program mission and objectives	Program mission and objectives clearly defined	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Approved mission and objectives of department  Outcome assessment data summarizing the extent to which the department is achieving its vision, mission, and goals. Refer to annexure A1
2	Curriculum  Implementation of curriculum	According to PCP and HEC requirements	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of curriculum  List of the members of the Curriculum Committee  Course plan of each subject
3	Campus management system		<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant	CMS website

			<input type="checkbox"/> 2= Compliant	
4	Website present	Website of university	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	University website
5	Information on web page	Information regarding campus, programs offered and facilities	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	University website
6	Faculty folders	Folder of each faculty member comprising of attendance record, evaluation record, Course details and coverage	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of folders. Refer to annexure for checklist of faculty folder. Refer to annexure A2.
7	Student folders	Folder of each student comprising of student admission details, registration forms, fees details, result cards	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of folders Refer to annexure for checklist of student folder. Refer to annexure A2.
8	Student course evaluation	Minimum once course evaluation per semester	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Student course evaluation reports
9	Teacher evaluation	Minimum once teacher evaluation per semester	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Teacher evaluation reports
10	Faculty/staff feedback	Minimum 70% should be satisfied	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Faculty survey
11	Alumni satisfaction	Minimum 70% should be satisfied	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Alumni survey report
12	Theory coverage	More than 90% of the course should be covered in	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Course coverage report



		semester/academic year		
13	Practical coverage	More than 90% of the course should be covered in semester/academic year	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Practical coverage report
<b>Total Score: 0-30 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>e. Tuition Fees</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Amount charged per semester/annual/five years		<input type="checkbox"/> 0= High <input type="checkbox"/> 1= Moderate	
2	Financial support/Scholarships for students as %age of fees	Minimum 5% of total fees	<input type="checkbox"/> 0= No <input type="checkbox"/> 1= Yes	List of students with amounts awarded scholarships
3	Trend in the increase of fee structure over the last five years		<input type="checkbox"/> 0= High <input type="checkbox"/> 1= Moderate	Fees details of last 5 years
<b>Total Score: 0-3 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>f. Academic, Faculty &amp; Staff Requirements</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Head of institution	Must be pharmacist and minimum associate professor	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Resume of Chairman/ /Director

		(mandatory)		
2	Strength of faculty	1: 15 ratio	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of faculty with designations. Refer to Annexure A3.
3	Visiting faculty	Less than 20% of the total	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of faculty with resumes
4	Teaching experience	No more than 20% of the Teaching Faculty will be Pharmacy Graduates with less than 3 Years of teaching experience in the relevant subject or 3 Years of experience in Pharmacy Practice/Pharma Industry/Drug Regulation	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of faculty with resumes
5	Percentage of full time faculty to total faculty	Full time faculty should not be less than 80%	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of faculty
6	Registration of faculty members with pharmacy council	Not less than 80% of the faculty should be registered with council	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Registration certificates of faculty members
7	Teaching load	As per HEC criteria with respect to administrative and research load, 1:15 ratio Professor 3 Cr Hrs	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant	Teaching plan of semester/timetable

		Associate Prof 3-6 Cr Hr Assistant Prof 9 Cr Hr Lecturer 9-12 Cr Hr	<input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	
8	Adoption of HEC eligibility criteria for appointments of faculty members	Qualifications/experience of all faculty according to HEC criteria	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Resumes of faculty members
9	Salaries and benefits	Min salaries should be according to HEC criteria	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Salary slips of faculty members
10	Availability of qualified laboratory staff	One per lab	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of lab staff
11	Qualification of laboratory staff		<input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Resumes of lab staff
12	Technical competency of lab staff		<input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	
<b>Total Score: 0-28 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>g. Lab &amp; IT Requirements</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Pharmaceutics laboratory	Refer to list of chemicals, glassware and equipment's according to	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of chemicals, apparatus, glassware, equipments

		annexure A1 Quality of chemicals <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent  Quality of glassware <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent  Quality of equipment <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent	
2	Basic Medical Sciences/Pharmacology Laboratory	Refer to list of chemicals, glassware and equipment's according to annexure A1 Quality of chemicals <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent  Quality of glassware <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent  Quality of equipment <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  List of chemicals, apparatus, glassware, equipments
3	Pharmacognosy Laboratory	Refer to list of chemicals, glassware and equipment's according to annexure A1 Quality of chemicals <input type="checkbox"/> 0= Poor	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  List of chemicals, apparatus, glassware, equipments

		<p>Quality of glassware</p> <p>Quality of equipment</p>	<input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent  <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent	
4	Pharmaceutical Chemistry Laboratory	<p>Refer to list of chemicals, glassware and equipment's according to annexure A1</p> <p>Quality of chemicals</p> <p>Quality of glassware</p> <p>Quality of equipment</p>	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent	List of chemicals, apparatus, glassware, equipments
5	Industrial Laboratory	<p>Refer to list of chemicals, glassware and equipment's according to annexure A1</p> <p>Quality of chemicals</p>	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor	List of chemicals, apparatus, glassware, equipments

		Quality of glassware  Quality of equipment	<input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent	
6	Quality Control Laboratory	Refer to list of chemicals, glassware and equipment's according to annexure A1  Quality of chemicals  Quality of glassware  Quality of equipment	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent  <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent  <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent	List of chemicals, apparatus, glassware, equipments
7	Computer lab	Minimum one computer lab	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Proof of facility
8	Number of computers	1 for 3 students in case of IT courses	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of computers with their specifications
9	Internet service	256 Kbytes access rate and minimum 20GB	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Access rate for internet/Wi-Fi service
<b>Total Score: 0-54 (Low score indicates lowest compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>h. Examinations</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Examinations system/policy implementation	Annual/semester system Policy as per PCP	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Examination guidelines of university
2	External evaluation		<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of examiners
3	Biometric attendance system	Biometric machine	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Attendance data according to biometric machine
4	Attendance requirement	No student shall be eligible for a university examination without having attended seventy five per cent of the lectures and practicals	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Student attendance data/ Examination rules
5	Examination pattern	40% MCQs 60% Subjective	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Past examination papers
<b>Total Score: 0-10 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>i. Research</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Publications in ISI impact factor and HEC recognized journals (X & Y category) per full time faculty		<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of publications
2	Research grants obtained by department		<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of travel grants obtained
3	University linkages	Linkage with hospital  Linkage with industries  Linkage with community pharmacies	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant  <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of MoU with different organizations
4	International/national conference/workshop/symposia/seminar organized		<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Report of conference/workshop/symposia/seminar organized
5	Books/chapters published by faculty members		<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Excerpt of book/chapter
<b>Total Score: 0-14 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	



<b>j. Quality Assurance Mechanism</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	QA mechanism	QMD committee	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	QMD committee Agenda and minutes of QMD committee meeting Working mechanism of QMD committee
2	Evaluation according to Quality Enhancement Cell	All ten surveys should be filled each semester Refer to annexure A2	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Reports along with filled forms of all QEC surveys
3	Departmental committees	At least academic, examination, grievance, labs, career counseling committee should be constituted	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Agendas and minutes of meetings of committees
<b>Total Score: 0-6 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>k. Library</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Library budget	Min Rs.1 million/year	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of annual budget
2	Library space		<input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate	Proof of facility
3	Total number of books available	At least 1500 books from major	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant	List of books present in library

		international publishers in the relevant field	<input type="checkbox"/> 2= Compliant	List of international publishers List of reference books
4	Quality of textbooks		<input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent	
5	Total number of books added in last year	Must be minimum 100 books	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of books
6	Library resources	Photocopy machine/ computers/ internet access	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of resources
7	Journals	Subscription to at least 05 current journals of international repute	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of journals along with their subscription details
8	Access to HEC digital library	Access to international publishers through digital library	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Access to digital library on website
<b>Total Score: 0-15 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>1. Student</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Acceptance for admissions in foreign universities	Acceptance in universities abroad	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Details of alumni enrolled in foreign universities

2	Perception of students regarding profession	Minimum 70% should be satisfied	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Survey of graduating students report
3	Scholarships	At least 10% of the students to be given scholarship	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	List of students provided scholarships with details of amount
4	Extra-curricular activities	Minimum two extracurricular activities and two academic activities per semester	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Reports of extra-curricular activities and academic activities
<b>Total Score: 0-8 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

<b>m. Additional Documents</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Annual report	Annual report approved by statutory body	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of annual report
2	Semester guidelines implementation	Semester guidelines approved by statutory body	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of semester guidelines
3	Student guidebook	Student guidebook approved by statutory body	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of student guidebook
4	Prospectus	Prospectus approved by respective statutory bodies	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of approved prospectus
5	Reports of quality audit visit conducted by team of parent university	Minimum one internal audit per year	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Copy of internal audit reports

<b>Total Score: 0-10 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>	<b>Score Obtained:</b>
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<b>n. Capacity Building</b>				
<b>S.No</b>	<b>Standards/Parameters</b>	<b>Minimum Requirements</b>	<b>Score</b>	<b>Proof of Evidence</b>
1	Capacity building mechanism	Details of mechanism of capacity building of faculty and staff	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Reports of faculty development meetings
2	Faculty member attending workshops/seminars on national and international level	Minimum 2-3 faculty members must be sent to attend workshops/seminars on national and international level	<input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant	Details of conference/worksh ops/seminars
<b>Total Score: 0-4 (Low score indicates low compliance to parameters whereas high score indicates highest compliance)</b>			<b>Score Obtained:</b>	

## SELF-ACCREDITATION SCORE CARD (RENEWAL)

Parameters	Total Score	Score Obtained	Minimum Score Required	Remarks
A. Governance/Policy documents (compulsory)	14		11	
B. Finances (compulsory)	8		8	
C. Infrastructure (compulsory)	55		34	
D. Academic process	30		20	
E. Tuition Fees	3		3	
F. Academic, Faculty & Staff Requirements	28		27	
G. Labs & IT Requirements	54		38	
H. Examinations	10		7	
I. Research	14		6	
J. Quality Assurance mechanism	6		4	
K. Library	15		10	
L. Student	8		2	
M. Additional documents	10		7	
N. Capacity building	4		1	
<b>Total Score</b>	259		181 (70% of total score)	

**Note: 70% Score i.e. 181/259 must be obtained in order to qualify for accreditation.**

**Recommendations**

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Name and sign of inspector

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Name and sign of PCP representative