



**PHARMACY COUNCIL OF PAKISTAN
SELF-ASSESSMENT ACCREDITATION FORM
FOR UNDERGRADUATE PHARM.D PROGRAM**

Name of the Institution _____

Program/Discipline _____

Accreditation Status Renewal

Number of Visit/Inspection _____

Pharmacy Council of Pakistan

10-D West Blue Area

Taimur Chamber

Islamabad

Phone: 051-9204191

Fax: 051-9204191

| Campus General Information | | Details |
|----------------------------|---|---------|
| 1 | Name of the institution | |
| 2 | Name of the campus/parent institute | |
| 3 | Private/Public | |
| 4 | Campus Location | |
| 5 | Number of currently enrolled students applied for | |

| A. Governance/Policy Documents | | | | |
|--------------------------------|--|---|---|---|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Board of Governors/ Equivalent bodies | Min two meetings per year | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of agenda and minutes of the meetings Written bylaws and policies and procedures of BoG |
| 2 | Academic Council | Min two meetings per year | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of agenda and minutes of the meetings |
| 3 | Board of Faculty | Min two meetings per year | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of agenda and minutes of the meeting |
| 4 | Board of Studies | Min two meetings per year | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of agenda and minutes of the meeting List of members and designated charges |
| 5 | Approval for the establishment of Pharmacy Department from statutory bodies | Copy of minutes highlighting approval and charter | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of notifications/approval |

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| | and Respective Government Department | | | |
| 6 | Admission policy Implementation of admission policy | As per PCP/HEC/university requirement | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of policy/relevant documents. Enrollment data of students of past 3 years. Copies of instruments used during the admissions process including entry test and interview forms. List of admission committee members |
| Total Score: 0-14 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| B. Finances | | | | |
|--------------------|--|------------------------------|---|---|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Endowment Fund/Financial status/parent/ sub campus | Rs. 30 million | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Statement of accounts |
| 2 | Total budget | Separate budget for pharmacy | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of budget Description of departments budgetary processes |
| 3 | Operational budget | Bank statement | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of budget |

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| 4 | Developmental budget | 8% of whole budget | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of budget |
| Total Score: 0-8 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| c. Infrastructure | | | | |
|--------------------------|--|---|---|--|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Premises owned property or hired | 5 year lease agreement | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Rent agreement/ Proof of ownership |
| 2 | Gross Area | 1 acre/8 canal (<1 acre= Partially compliant, > 1 acre= Compliant) | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Master plan of the institute |
| 3 | Built in/ Covered Area | Minimum 100 sqft per student | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Gross covered area/ built in area of the institute |
| 4 | Lecture rooms /Halls | 12-15 sqft per student | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of lecture rooms and halls with their area dimensions |
| 5 | Number of lecture halls | Minimum 2 per 50 students | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Proof of facility |
| 6 | Seminar room Size of seminar room | Minimum one room | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |

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| 7 | Library cum reading room Size of reading room | Minimum one room | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 8 | Committee room Size of committee room | Minimum one room | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 9 | Cafeteria Size of cafeteria | Minimum one in department | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 10 | Auditorium Size of auditorium | Minimum one in department | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 11 | Conference room Size of conference room | Minimum one in department | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 12 | Parking area Size of parking area | Minimum one in department | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |

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| 13 | Toilets | Minimum one for males and females separately in department | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Proof of facility |
| 14 | Faculty offices Size of faculty office | Minimum one faculty office for each department | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 15 | Admin offices Size of admin office | One staff room | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 16 | Girls common room Size of common room | One room | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 17 | Boys common room Size of common room | One room | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 18 | Praying area Size of area | Separate area for males and females | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 19 | Special person friendly facility | Minimum one facility | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Proof of facility |

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| 20 | Total number of laboratories | Minimum 6 labs | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Proof of facility |
| 21 | Laboratory size | Minimum area for 50 students: 1750-2250 sq feet each | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Proof of facility |
| Total Score: 0-55 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| d. Academic Process | | | | |
|----------------------------|--|--|--|---|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Program mission and objectives Implementation of program mission and objectives | Program mission and objectives clearly defined | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Approved mission and objectives of department Outcome assessment data summarizing the extent to which the department is achieving its vision, mission, and goals. Refer to annexure A1 |
| 2 | Curriculum Implementation of curriculum | According to PCP and HEC requirements | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of curriculum List of the members of the Curriculum Committee Course plan of each subject |
| 3 | Campus management system | | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant | CMS website |

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|----|---------------------------|--|---|---|
| | | | <input type="checkbox"/> 2= Compliant | |
| 4 | Website present | Website of university | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | University website |
| 5 | Information on web page | Information regarding campus, programs offered and facilities | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | University website |
| 6 | Faculty folders | Folder of each faculty member comprising of attendance record, evaluation record, Course details and coverage | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of folders. Refer to annexure for checklist of faculty folder. Refer to annexure A2. |
| 7 | Student folders | Folder of each student comprising of student admission details, registration forms, fees details, result cards | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of folders Refer to annexure for checklist of student folder. Refer to annexure A2. |
| 8 | Student course evaluation | Minimum once course evaluation per semester | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Student course evaluation reports |
| 9 | Teacher evaluation | Minimum once teacher evaluation per semester | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Teacher evaluation reports |
| 10 | Faculty/staff feedback | Minimum 70% should be satisfied | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Faculty survey |
| 11 | Alumni satisfaction | Minimum 70% should be satisfied | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Alumni survey report |
| 12 | Theory coverage | More than 90% of the course should be covered in | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Course coverage report |

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|---|--------------------|---|---|---------------------------|
| | | semester/academic year | | |
| 13 | Practical coverage | More than 90% of the course should be covered in semester/academic year | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Practical coverage report |
| Total Score: 0-30 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| e. Tuition Fees | | | | |
|--|---|-----------------------------|--|--|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Amount charged per semester/annual/five years | | <input type="checkbox"/> 0= High <input type="checkbox"/> 1= Moderate | |
| 2 | Financial support/Scholarships for students as %age of fees | Minimum 5% of total fees | <input type="checkbox"/> 0= No <input type="checkbox"/> 1= Yes | List of students with amounts awarded scholarships |
| 3 | Trend in the increase of fee structure over the last five years | | <input type="checkbox"/> 0= High <input type="checkbox"/> 1= Moderate | Fees details of last 5 years |
| Total Score: 0-3 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| f. Academic, Faculty & Staff Requirements | | | | |
|--|-----------------------------|--|---|----------------------------------|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Head of institution | Must be pharmacist and minimum associate professor | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Resume of Chairman/ /Director |

| | | (mandatory) | | |
|---|---|---|---|--|
| 2 | Strength of faculty | 1: 15 ratio | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of faculty with designations. Refer to Annexure A3. |
| 3 | Visiting faculty | Less than 20% of the total | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of faculty with resumes |
| 4 | Teaching experience | No more than 20% of the Teaching Faculty will be Pharmacy Graduates with less than 3 Years of teaching experience in the relevant subject or 3 Years of experience in Pharmacy Practice/Pharma Industry/Drug Regulation | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of faculty with resumes |
| 5 | Percentage of full time faculty to total faculty | Full time faculty should not be less than 80% | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of faculty |
| 6 | Registration of faculty members with pharmacy council | Not less than 80% of the faculty should be registered with council | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Registration certificates of faculty members |
| 7 | Teaching load | As per HEC criteria with respect to administrative and research load, 1:15 ratio Professor 3 Cr Hrs | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant | Teaching plan of semester/timetable |

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|---|--|---|---|---------------------------------|
| | | Associate Prof 3-6 Cr Hr Assistant Prof 9 Cr Hr Lecturer 9-12 Cr Hr | <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | |
| 8 | Adoption of HEC eligibility criteria for appointments of faculty members | Qualifications/experience of all faculty according to HEC criteria | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Resumes of faculty members |
| 9 | Salaries and benefits | Min salaries should be according to HEC criteria | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Salary slips of faculty members |
| 10 | Availability of qualified laboratory staff | One per lab | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of lab staff |
| 11 | Qualification of laboratory staff | | <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Resumes of lab staff |
| 12 | Technical competency of lab staff | | <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | |
| Total Score: 0-28 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| g. Lab & IT Requirements | | | | |
|-------------------------------------|-----------------------------|--|---|---|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Pharmaceutics laboratory | Refer to list of chemicals, glassware and equipment's according to | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of chemicals, apparatus, glassware, equipments |

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| | | annexure A1 Quality of chemicals <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent Quality of glassware <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent Quality of equipment <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent | |
| 2 | Basic Medical Sciences/Pharmacology Laboratory | Refer to list of chemicals, glassware and equipment's according to annexure A1 Quality of chemicals <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent Quality of glassware <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent Quality of equipment <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant List of chemicals, apparatus, glassware, equipments |
| 3 | Pharmacognosy Laboratory | Refer to list of chemicals, glassware and equipment's according to annexure A1 Quality of chemicals <input type="checkbox"/> 0= Poor | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant List of chemicals, apparatus, glassware, equipments |

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| | | <p>Quality of glassware</p> <p>Quality of equipment</p> | <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent | |
| 4 | Pharmaceutical Chemistry Laboratory | <p>Refer to list of chemicals, glassware and equipment's according to annexure A1</p> <p>Quality of chemicals</p> <p>Quality of glassware</p> <p>Quality of equipment</p> | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent | List of chemicals, apparatus, glassware, equipments |
| 5 | Industrial Laboratory | <p>Refer to list of chemicals, glassware and equipment's according to annexure A1</p> <p>Quality of chemicals</p> | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor | List of chemicals, apparatus, glassware, equipments |

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|--|----------------------------|--|--|---|
| | | Quality of glassware Quality of equipment | <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent | |
| 6 | Quality Control Laboratory | Refer to list of chemicals, glassware and equipment's according to annexure A1 Quality of chemicals Quality of glassware Quality of equipment | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent | List of chemicals, apparatus, glassware, equipments |
| 7 | Computer lab | Minimum one computer lab | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Proof of facility |
| 8 | Number of computers | 1 for 3 students in case of IT courses | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of computers with their specifications |
| 9 | Internet service | 256 Kbytes access rate and minimum 20GB | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Access rate for internet/Wi-Fi service |
| Total Score: 0-54 (Low score indicates lowest compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| h. Examinations | | | | |
|---|---|--|---|--|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Examinations system/policy implementation | Annual/semester system Policy as per PCP | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Examination guidelines of university |
| 2 | External evaluation | | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of examiners |
| 3 | Biometric attendance system | Biometric machine | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Attendance data according to biometric machine |
| 4 | Attendance requirement | No student shall be eligible for a university examination without having attended seventy five per cent of the lectures and practicals | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Student attendance data/ Examination rules |
| 5 | Examination pattern | 40% MCQs 60% Subjective | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Past examination papers |
| Total Score: 0-10 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| i. Research | | | | |
|---|--|---|---|--|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Publications in ISI impact factor and HEC recognized journals (X & Y category) per full time faculty | | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of publications |
| 2 | Research grants obtained by department | | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of travel grants obtained |
| 3 | University linkages | Linkage with hospital Linkage with industries Linkage with community pharmacies | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of MoU with different organizations |
| 4 | International/national conference/workshop/symposia/seminar organized | | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Report of conference/workshop/symposia/seminar organized |
| 5 | Books/chapters published by faculty members | | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Excerpt of book/chapter |
| Total Score: 0-14 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| j. Quality Assurance Mechanism | | | | |
|--|--|--|---|--|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | QA mechanism | QMD committee | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | QMD committee Agenda and minutes of QMD committee meeting Working mechanism of QMD committee |
| 2 | Evaluation according to Quality Enhancement Cell | All ten surveys should be filled each semester Refer to annexure A2 | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Reports along with filled forms of all QEC surveys |
| 3 | Departmental committees | At least academic, examination, grievance, labs, career counseling committee should be constituted | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Agendas and minutes of meetings of committees |
| Total Score: 0-6 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| k. Library | | | | |
|-------------------|---------------------------------|--------------------------------|---|----------------------------------|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Library budget | Min Rs.1 million/year | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of annual budget |
| 2 | Library space | | <input type="checkbox"/> 0= Inadequate <input type="checkbox"/> 1= Adequate | Proof of facility |
| 3 | Total number of books available | At least 1500 books from major | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant | List of books present in library |

| | | | | |
|---|--|--|---|---|
| | | international publishers in the relevant field | <input type="checkbox"/> 2= Compliant | List of international publishers List of reference books |
| 4 | Quality of textbooks | | <input type="checkbox"/> 0= Poor <input type="checkbox"/> 1= Good <input type="checkbox"/> 2= Excellent | |
| 5 | Total number of books added in last year | Must be minimum 100 books | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of books |
| 6 | Library resources | Photocopy machine/ computers/ internet access | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of resources |
| 7 | Journals | Subscription to at least 05 current journals of international repute | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of journals along with their subscription details |
| 8 | Access to HEC digital library | Access to international publishers through digital library | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Access to digital library on website |
| Total Score: 0-15 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| 1. Student | | | | |
|-------------------|---|-----------------------------------|---|--|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Acceptance for admissions in foreign universities | Acceptance in universities abroad | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Details of alumni enrolled in foreign universities |

| | | | | |
|--|---|---|---|--|
| 2 | Perception of students regarding profession | Minimum 70% should be satisfied | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Survey of graduating students report |
| 3 | Scholarships | At least 10% of the students to be given scholarship | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | List of students provided scholarships with details of amount |
| 4 | Extra-curricular activities | Minimum two extracurricular activities and two academic activities per semester | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Reports of extra-curricular activities and academic activities |
| Total Score: 0-8 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

| m. Additional Documents | | | | |
|--------------------------------|---|--|---|--------------------------------|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Annual report | Annual report approved by statutory body | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of annual report |
| 2 | Semester guidelines implementation | Semester guidelines approved by statutory body | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of semester guidelines |
| 3 | Student guidebook | Student guidebook approved by statutory body | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of student guidebook |
| 4 | Prospectus | Prospectus approved by respective statutory bodies | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of approved prospectus |
| 5 | Reports of quality audit visit conducted by team of parent university | Minimum one internal audit per year | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Copy of internal audit reports |

| | |
|---|------------------------|
| Total Score: 0-10 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | Score Obtained: |
|---|------------------------|

| n. Capacity Building | | | | |
|--|---|---|---|--|
| S.No | Standards/Parameters | Minimum Requirements | Score | Proof of Evidence |
| 1 | Capacity building mechanism | Details of mechanism of capacity building of faculty and staff | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Reports of faculty development meetings |
| 2 | Faculty member attending workshops/seminars on national and international level | Minimum 2-3 faculty members must be sent to attend workshops/seminars on national and international level | <input type="checkbox"/> 0= Non-Compliant <input type="checkbox"/> 1= Partially Compliant <input type="checkbox"/> 2= Compliant | Details of conference/workshops/seminars |
| Total Score: 0-4 (Low score indicates low compliance to parameters whereas high score indicates highest compliance) | | | Score Obtained: | |

SELF-ACCREDITATION SCORE CARD (RENEWAL)

| Parameters | Total Score | Score Obtained | Minimum Score Required | Remarks |
|---|-------------|----------------|--------------------------|---------|
| A. Governance/Policy documents (compulsory) | 14 | | 11 | |
| B. Finances (compulsory) | 8 | | 8 | |
| C. Infrastructure (compulsory) | 55 | | 34 | |
| D. Academic process | 30 | | 20 | |
| E. Tuition Fees | 3 | | 3 | |
| F. Academic, Faculty & Staff Requirements | 28 | | 27 | |
| G. Labs & IT Requirements | 54 | | 38 | |
| H. Examinations | 10 | | 7 | |
| I. Research | 14 | | 6 | |
| J. Quality Assurance mechanism | 6 | | 4 | |
| K. Library | 15 | | 10 | |
| L. Student | 8 | | 2 | |
| M. Additional documents | 10 | | 7 | |
| N. Capacity building | 4 | | 1 | |
| Total Score | 259 | | 181 (70% of total score) | |

Note: 70% Score i.e. 181/259 must be obtained in order to qualify for accreditation.

Recommendations

 Name and sign of inspector

 Name and sign of PCP representative